YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution GOVERNMENT M.H.COLLEGE OF HOME SCIENCE AND SCIENCE FOR WOMEN, JABALPUR

- Name of the Head of the institution Dr. Nandita Sarkar

- Designation In-Charge Principal

- Does the institution function from its own campus? Yes

- Phone No. of the Principal 07612407326

- Alternate phone No. 07612407326

- Mobile No. (Principal) 9893087424

- Registered e-mail ID (Principal) principalgmh.1954@gmail.com

- Address Near Sahstri Bridge Napier Town Jabalpur MP

- City/Town Jabalpur

- State/UT Madhya Pradesh

- Pin Code 482002

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 05/04/2017

- Type of Institution Women

- Location Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director   **Dr. B. K. Singh**

- Phone No.   **07612407326**

- Mobile No: **9827392315**

- IQAC e-mail ID   **principalgmh.1954@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.gmhcollege.org.in/AQAR/aqar_report%202019_20.pdf

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.gmhcollege.org.in/pdfs/ACADEMIC%20CALANDER%2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.4**	**2003**	**16/09/2003**	**16/09/2008**
Cycle 2	**A**	**3.41**	**2012**	**10/03/2012**	**09/03/2017**
Cycle 3	**B+**	**2.64**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC   **01/07/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
institution	**CPE**	**UGC**	**03/11/2004**	**10000000**
institution	**MPHEQIP**	**World bank**	**13/06/2019**	**184770918**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `All necessary action taken to follow corona guidelines - Thermal Screening, Sanitization, Cleanliness, use of masks, etc.`

- `Counseling of students. Awareness and Orientation Programmes.`

- `Conduction of online classes through Google links, Conduction of online remedial coaching. Academic enhancement through online quiz, poster presentation through video clips, essays, etc.`

- `Conduct green audit and student satisfaction survey.`

- `Procurement of new furniture, equipments, computers, etc.`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Sanitization of Rooms.	All the rooms were sanitized at regular intervals.
Thermal screening and sanitization at all doors.	Automatic sanitizers installed at all doors with guards for thermal screenings.
To make task force committee to monitor social distancing and compulsory use of mask.	Meetings of staff council was conducted on date 28/12/2020 in which task force committee for all 3 floors of the college were made to monitor the covid-19 norms such as social distancing and compulsory use of masks.
Cleanliness drive in the campus.	The entire campus was cleaned in collaboration with Nagar Nigam from time to time.
Awareness and Orientation programmes.	Online and offline presentation were given from June 2021 to August 2021 on awareness and orientation programme regarding the symptoms, transmission and protection from corona virus (Yuva Shakti, Corona se Mukti)
Organize online classes through Google links.	Several links were purchased by the institution for the condition for conduction of online classes on campus as well as off campus.
Conduction of online training programmes, webinars, lectures, internships, etc.	Several online training programmes, webinars, lectures, internships such as jigyasa, communication skills, biodiversity in edible fungi, udaan with safety, women in technology, youth and moral values were organized.
E-content development.	Links were provided by the faculty members to the students.
Academic enhancement through quiz, poster presentation	Academic enhancement through extra-curricular activities were

through video clips, essays, etc.	carried out online
Counseling of students.	Counseling regarding vaccine and other important issues such as health, hygiene and cleanliness were provided online.
Online Remedial coaching.	Remedial classes for all subjects were conducted online from 15/01/2021 to 31/3/2021
To conduct green audit	The green audit were carried out in time on 15 March 2021.
To procure new furniture, equipment, computers, etc.	New furniture through World Bank scheme was acquired.
To conduct online student satisfaction survey.	Google links were provided to the students for the conduction of online satisfaction survey.

13.Was the AQAR placed before the statutory body?   Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	16/12/2020

14.Was the institutional data submitted to AISHE ?   Yes

- Year

Part A

Data of the Institution

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• State/UT	Madhya Pradesh
• Pin Code	482002
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• Autonomous Status (Provide the date of conferment of Autonomy)	05/04/2017
• Type of Institution	Women
• Location	Urban
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30-05-2023 05:22:49

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Name of the statutory body	Date of meeting(s)
Academic Council	16/12/2020

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020-2021	20/01/2022

15.Multidisciplinary / interdisciplinary	

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 **3**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 **3517**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 **1207**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **3359**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.Academic

3.1   **25**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.2   **119**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1

Number of programmes offered during the year:

3

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

Total number of students during the year:

3517

File Description	Documents
Institutional data in Prescribed format	View File

2.2

Number of outgoing / final year students during the year:

1207

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

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3359

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

Number of courses in all programmes during the year:

25

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**119**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**119**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**907**
4.2 Total number of Classrooms and Seminar halls	**46**
4.3 Total number of computers on campus for academic purposes	**115**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**215.58848**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Govt. M. H. College of Home Science and Science follows the curriculum provided by Higher Education M.P. Being an autonomous college it has the liberty to make additions, if required upto 20% keeping in mind the need of the time. These changes are proposed and decided in the meeting of board of studies for the relevant subject comprising of representatives from academia, industry and alumni. It ensures that the curriculum of every

program has relevance to the developmental needs.

Looking at the recent trends the college runs an add-on course on 'Computer Basics' which is compulsory for Ist year students. Use of MS Power Point for presenting seminar is mandatory for PG students. The college also offers four courses from IGNOU viz. CFN, CNCC, DNHE, MSCDFSM. Value education, environmental studies, NCC, NSS, training of yoga forms an integral part of the syllabus of UG curriculum, which inculcates in the minds of the students the needs of society and enable them to have a broad outlook on life and leads to holistic development of students' character and personality. Internship for all outgoing students provides them exposure to industry thereby enabling them to get ready employment in specific fields.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	http://www.gmhcollege.org.in/PSO&CO&PO.html

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

25

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

- **The college offers Foundation Course for all undergraduate**

students which include - Entrepreneurship development, Environmental Awareness, and Basic computers in the three years respectively.

- Moral values are taught as Foundation Course Paper-I in all the three years along with Hindi Language.
- Environmental Awareness/Management is a paper in M.Sc. (Resource Management).
- The syllabus of M.Sc. IIIrd and IVth sem. (Food & Nutrition) includes papers relating to nutrition and health of women, children and grown-ups.
- Students are trained by experts for self-defense under martial arts.
- The departmental clubs display wall magazine on their respective notice boards relating to cross cutting issues on current affairs.
- The college celebrates important dates like World Women's' Day, Human Rights Day, International Yoga day, International Youth day," Paryavaran Pakhwada" etc.
- Experts from various sectors of society are invited to give lectures on professional ethics.
- Vivekananda Career Guidance cell conducts various training programmes addressing human values and professional ethics.
- The personality development cell conducts various expert lectures for overall development of the students.
- Extension Activities through NCC, NSS and department clubs are conducted.
- Awareness regarding POCSO act through various activities is also carried out.
- Swachhta abhiyan and Plantation at notable dates from a regular feature of the institution.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

08

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

193

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

193

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.gmhcollege.org.in/AQAR/Feedback%20analysis%20report%202020-21.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.gmhcollege.org.in/AQAR/Feedback%20analysis%20report%202020-21.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3517

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

989

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students, after admission through the academic performance of students in class, group discussions, practical, unit tests, seminars, and previous exam results. This helps in identifying advance learners amongst the students.

Advanced learners -

- **The advance learners are encouraged by their subject teachers to consult reference books and internet for preparing their notes and accomplishing their project work.**
- **They are also encouraged to participate in co-curricular activities and shoulder their responsibility in the successful organization of various programs held in the college.**
- **Subject experts from different institutions are invited to conduct lecture series.**
- **Computer facility with internet connection and wifi-connectivity is also provided.**
- **The college library enables them to update their knowledge through books for various competitions.**

Slow learners -

- **The academic progress of each student is monitored by teacher incharge.**
- **Remedial classes are held for slow learners**
- **Tutorials are arranged for the benefit of slow learners.**
- **Weak students are constantly encouraged to work hard and improve their knowledge of the subject.**
- **Students are encouraged to answer in class which keeps them attentive and enable them to overcome hesitation.**
- **Extra attention is paid to slow learners during regular practical classes.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
17/03/2021	**3517**	**119**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The learning is made student centric by effective & interactive teaching and organizing various academic and co-curricular activities. Sincere efforts are made by teachers to explain the subject in an easy and interesting manner. The lectures conducted by teachers are interactive and encouraging. They ensure equal participation of slow and advance learners in all class room activities thereby making learning student centric. The college has adopted various activities for inculcating self-management of knowledge and development of skills in students. Participatory learning activities are carried out at department level through activity clubs and at college level by collective participation of students. The various activities organized are as follows.

- **Publishing of departmental magazine.**
- **Maintaining the wall magazine.**
- **Event management on various occasions like youth festival, social gathering, sports, college foundation day, students day, NCC, NSS functions and camps.**
- **Incorporating field visits/educational tours.**

Seminar presentation by postgraduate students on academics personality development, skill development, facing competitive exams, using MS power point is a regular feature. Mentoring by

teacher guardian from time to time also inspires the students for bringing their problems and getting them solved. Suggestion/complaint box is an added feature through which the students can bring forth their suggestions/dissatisfactions regarding teaching learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Use of ICT enabled tools in teaching learning is one of the thrust areas of the institution thereby enabling the students to be ICT literate. Faculty members engage classes both through online as well as offline mode. Google links are provided enabling distant learners to participate in the curriculum. Online study material is also provided through links. E-content is prepared and shared through whatsapp group of all different classes. Teacher guardian scheme is an effective medium of sharing online important information relating to career guidance, awareness programmes, personal counseling etc. various surveys and collection of information is done through Google forms. Every student is provided a password for Inflibnet through which they can access the library. Besides these various facilities for online surfing is provided in the institution.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.gmhcollege.org.in/Computereducation.html
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar prepared by the institution is in adherence to the calendar provided by the government. It is prepared by the college before the commencement of the new session. It is then conveyed to the students and hosted on the website. The academic session for PG classes comprises of two semesters. Two continuous comprehensive evaluation tests are conducted for semester classes. Internship for IVth semester P.G. is carried out in the month of January-February. Annual pattern is carried out for UG classes. Internal assessment is done through two CCE. Seven days' preparation leave is scheduled before the commencement of main examination. Courses are accomplished before the commencement of main theory and practical examination. Results are declared within a month after the examination. Youth festival, social gathering and sports are also incorporated in the college calendar.

Club activities, NCC, NSS camps, literary and cultural activities, and competitions are also organized within each academic year the dates of which are decided by the respective departments and notified beforehand. The college calendar is strictly implemented for effective output.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

119

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

47

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

16

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has developed integrated web enabled application software. One of the modules of the software is examination module which takes care of all examination procedures. This module is linked to students' module and fee module of software for accessing students' data. The entire procedure is thus carried out with perfection and is also time saving. The initialization of examination session, course wise subject wise, mapping of students with their respective courses, subject and paper wise allotment of maximum/ minimum marks, initialization of roll numbers, generation of list of valid students etc. has become easier. The roll list of students for CCE and main examination is generated through this module. Entry of marks of practical and main examination roll number wise, generation of admit cards and second signature forms for entry into examination hall is also done through this module. The result process has also been upgraded. The processing of result, generation of tabulation register, result display, marking of students for ATKT followed by updating of marks is dealt with perfection without much time consumption.

Each session consists of two CCE tests. Due to corona in the

session 2020-2021 open book exam policy was adopted.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.gmhcollege.org.in/Applications w.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The syllabus for all under graduate classes is provided by the department of Higher Education, M.P. with a flexibility of making additions up to 20% , whereas the syllabus for P.G. classes is provided by the affiliating university i.e. Rani Durgavati University, Jabalpur. The outcomes of all courses are discussed in the meetings of Board of Studies in respective subjects and thereby making necessary additions in the syllabi if any. It is then finally designed after incorporating the changes along with their outcomes and submitted in the examination cell, from where it is hosted on the college website. The syllabus and their outcomes are discussed with the students at the time of counseling during admission and then in the initial stages of classes.

Departmental meetings are held from time to time in which the head of the department holds discussions with its faculty members regarding the courses and their outcomes and directions towards attainment of course and program outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	**No File Uploaded**
Link for additional Information	http://www.gmhcollege.org.in/PSO&CO&PO.ht ml

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The academic growth of students is continuously judged by two continuous comprehensive evaluation tests, viva on project and practical work and the results of practical and main examination. Thirteen modes are identified for CCE through which the proficiency of students are evaluated such as assignments, group discussions, poster making, class tests, preparation of multiple choice questions, biography of scientists, solution of old question papers etc. Participation in various departmental activities like publishing of wall magazine, departmental magazine, managing events, organizing quiz, debate, seminars, through activity clubs in each department is another method of evaluating their learning outcome. The summaries of the results are evaluated by the committees appointed and also by the principal who decides the necessary strategies for up gradation (if any). Attainment of course outcomes is finally evaluated through results of main examination. Placement in various sectors public and private, progression to higher education, setting up of self-employment units by students also serves as a means of measuring attainment of POs , PSOs and COs (subject to the condition that information regarding the same is available to the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	http://www.gmhcollege.org.in/PSO&CO&PO.html

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1207

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.gmhcollege.org.in/AQAR/Feedback%20analysis%20report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute believes in establishing a research culture and environment in the college, thus it thrives to maintain research facilities such as purchase of new lab equipments, subject specific books and journals. In the present scenario the IT structure is also regularly maintained and better facilities for internet and other e-learning platforms are provided. The institution publishes its own research journal 'Anusandhan' in which research papers from the faculty members are invited. It also maintains linkages with other institutes, industries, hospitals, boards etc. for the conduction of research work. It encourages the students for research fellowship. It has an established code of conduct for research scholars. Research activities are monitored by a committee.

Research Policy:

- All eligible faculties should register as research guides.
- Publications by faculty in reputed indexed journals are appreciated.
- Plagiarism is strictly prohibited.
- Post graduate students are given the option to choose for

dissertation.
- **Each department to apply for at least one research project, with external funding.**
- **Tie-ups with industries and corporate research in emerging areas and industry relevant areas.**
- **Papers related to research methodology are incorporated in the curriculum.**
- **Course work in the Home Science faculty is carried out in the institute.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	http://www.gmhcollege.org.in/naac/research%20policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

13

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution plays an encouraging role in promoting an ecosystem for innovation for creation and transfer of knowledge through the different courses and trainings carried out by the various departments. These activities not only update the students with theoretical knowledge about various innovations relating to their subject but also equip them with their application, which are then transferred to their family members, friends, and the local people.

Some of them are as follows:

Food & Nutrition

- **Personalized diet for all age groups.**
- **Food Preservation**
- **Bakery**

Human Development

- Counseling and guidance regarding behavioral problems of children and adolescence.

Resource Management

- Soft furnishing.
- Mural art
- Candle and flower making.
- Interior decoration.

Clothing & Textile

- Textile designing
- Draping
- Bandhej
- Block printing
- Embroidery

Zoology

- Aquarium setting and maintenance
- Sericulture
- Ornamental fish rearing and feeding
- Vermicomposting
- Green blood
- Mushroom cultivation

Physics

- Maintenance and care of electric appliances
- Assembling and De-assembling of computer
- Web designing, Fabrication of Power Saving Equipment, Networking

Chemistry

- Green Initiatives

Mathematics and Computer Application

- Programming techniques
- Hardware and Networking
- Tally and Photoshop, Coral Draw, MS-office, Cloud Computing, Android.

Besides these, the departments have also established network

`with various institutions where the PG and UG students acquire`
`training through active interaction.`

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

20

File Description	Documents
Report of the events	<u>View File</u>
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

35

File Description	Documents
URL to the research page on HEI website	http://www.rdunijbpin.org/site/information/GenericPDFListing.aspx?Doctype=7f491f43-f6e9-4128-8390-3c790fc3c12b
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

25

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college promotes extension activities in the neighborhood in which students acquire special training and contribute towards the community development. In this field the college has taken following initiatives:

Students along with faculty members visit various institutions for active interaction. Undergraduate and postgraduate students of Food & Nutrition provide knowledge regarding normal and therapeutic nutrition to various sections of society through active interaction. The target groups are:

- **Adolescent girls**
- **Pregnant ladies**
- **Lactating mothers**
- **Old age persons**
- **Diabetic persons Mothers of "special children"**
- **Anganwadi workers**

Department of Human Development has established network with various institutions. Students visit ICDS Centre,slums and interact with children and teach them various skills like formation of paper bags, greeting cards, carton etc.

Some institutes visited are -

- Old age home visit.
- Save our soul
- Rajkumari Bai Orphanage
- Help age India

They organize programs like 'Parental education for mothers' of 2 ½ to 3 year old children in Montessori school.

Rallies and posters on voter awareness, Swatchh Bharat Mission, 'Sadak Suraksha Saptah' for traffic awareness, 'Mil Banche Programme' are some other activities. Rakhies are sent to the soldiers by the students. Extension activities through NCC, NSS and Red ribbon club are carried out throughout the year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/drive/folders/1YgZWW5IW8TZR8iAkEdlykbOi3D2WPtv9

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1613

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

13

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

14

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 45 classrooms spread over all the three floors. The classrooms are well ventilated, lighted and equipped with basic amenities like black/white boards, adequate furniture and power supply. The entire premises are fitted with close circuit cameras, which enable the principal to monitor teaching learning and other activities of students from her chamber. Public address system is extended to corridors, classrooms, laboratories and library for effective announcement. Smart classrooms, seminar rooms and postgraduate class rooms are fitted with LCD projector and Screen. There is also a virtual class room fitted with lecture capturing system.

Every department has laboratories which are specially designed to fulfill the demand of the course offered. The laboratories are equipped with necessary equipment, chemicals, specimens and other gadgets.

The college has two Computer laboratories under CPE. The department of Mathematics and Computers has one computer lab with 40 computers and internet facility. The department of Physics has two computer laboratories for Electronics and Computer Maintenance. The language department has one computer lab for FC IIIrd Year. There is also a computer lab in the hostel for the hostel students.The college library includes reading room and e-library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural

- The college holds a big auditorium with top galleries accommodating about 700 students; it is well fitted with audio and visuals.
- Various events like dance, drama, skit, mime, solo and

group song, literary activities etc. are organized during youth festival. Special trainers for various events are called to train the students, these activities begin from college level, leading to inter collegiate, district, state, and finally national level.

Yoga

- The college also provides adequate facility for yoga and self-defense and organizes special training by experts, to the students.

Sports

- Sports forms on integral part of the curriculum for the students, thereby the college provides various facilities for indoor and outdoor games. Sports infrastructure facilities comprises of a sports complex for indoor games like badminton, table tennis, chess and carom. An ideal size court for outdoor games like basketball and volley ball is available for the students to practice. For bigger activities like kho-kho, kabaddi and annual sports meet with events like athletics, slow and fast cycling and various jumps and throws .

There is also a gymnasium for physical fitness of the students and teachers, which houses various motorized machines like treadmill, cross trainer, cycle, vibrator, twister etc.

File Description	Documents
Geotagged pictures	[View File]()
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.gmhcollege.org.in/facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated designed and developed by Inflibnet Gandhinagar. The entries and issue & return of the books is carried out through the use of SOUL software. Just a single click gives the entire details of the book. The version of the software is 2.0 network version. The automation began in the year 2004. There is also an e-library consisting of 14 computers equipped with e-resources like inflibnet, N-List, Delnet, NDL, e-pathshala and e-pustakalaya. It has an adjacent reading room with many newspapers and magazines. It also consists of books for competitive exam and reference books. Old question papers of previousyears are also available for the students. The library is well protected with CCTV security system. It observes open access of books for students. It also holds braille books and a separate seating arrangement for the handicapped.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gmhcollege.org.in/libraray.html

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.1947

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

25

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college lays stress on the use of IT In every department/ section of the college. All the departments, reading room, library, office, examinations cell, seminar rooms are connected through the main server which provides access to Broadbandand application software. It has web enabled application software for the college management with various modules like: Admission, Student Attendance, Academic Scholarship, Hostel Examinations, Faculty. The College also has subject specific computer laboratories in the relevant departments along with 02 computer labs under CPE scheme. Every department is facilitated with Laptops and Desktops through which the college server is accessed and monthly attendance of the students is uploaded. The library and office are fully automated. Computer facilities are provided to the hostellers in the form of a computer laboratory with ten computers. The IT facilities are updated form time to time by the addition of the number of computers, computer labs, CCTV cameras, etc. E-library is also upgraded by the subscription of DELNET and INFLIBNET every year. The college also holds virtual classes with a separate setup, through which the students can attend destant online lectures being delivered by experts and satisfy their queries by interacting with the speaker.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3544	200

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in	A. ?50 Mbps

the Institution and the number of students on campus

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing — **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

24.81461

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Different committees are constituted at the beginning of the academic session which takes care of the maintenance of the college, hostel, infrastructure, campus, equipment furniture etc. Being a govt. institution the maintenance of infrastructure

in relation to new construction repairs, white wash etc. is carried out in co-ordination with the PWD. Electrical fittings and repairs are done by the electrical wing of the PWD. The committee in-charge looks after the requirements of the same. The college also has a generator for power backup. Other facilities within campus like Canteen, Stationary Shop, Juice Corner, Crèche, Public telephone booth are looked after by the 'Parisar Vikas Samiti'. The entire maintenance of the library rests with the librarian and her staff.

Maintenance of toilets and service areas are outsourced through various external agencies. Annual Maintenance Contracts (AMC) for computers used in different departments as well as those used as a central facility like the LAN, Intercom etc. are renewed regularly to ensure their good service. Academic standards are maintained by holding training programmes, workshops and seminars.

The college holds sports facilities for indoor as well as outdoor games and a gymnasium which is maintained by the sports officer of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gmhcollege.org.in/facilities.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2115

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.gmhcollege.org.in/Vivekanand.html
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment

A. All of the above

and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

306

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations

during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student representation is an indispensable part of academic and administrative bodies/committees of the institution. Student members form a part of IQAC, alumni association of the college sports, cultural, AF & DF, hostel admission, advisory committee.

- Every department holds an activity club comprising of four office bearers and all PG students. These students are responsible for carrying out the academic activities of the department such as publishing articles in departmental magazines, maintaining wall magazine and club activities.
- PG students hold seminars and workshops of their respective departments.
- Whenever there are elections as per state government order voting is done for the four posts of the college union i.e. president, vice president, secretary and joint secretary. The responsibility of maintaining discipline in the college rests with the members of NCC and NSS. The

- members of NSS strive to maintain cleanliness in the campus.
- The students of the college work for maintaining the environment of the college through plantation of trees, keeping polythene free campus by exhibiting posters, holding quiz, nukkad natak, slogans and rallies.
- One meritorious student is a member aluminous in the board of studies of every subject.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.gmhcollege.org.in/AQAR/meeting%20minutes%2020-21.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution has a registered Alumni Association which came into existence on 26/02/1999. It contributes significantly to the development of the institution through other support services.

- It provides financial assistance to five students of economically weaker section.
- Sponsors Gold medals for outstanding performance in various subjects.
- Alumni holding eminent positions in society preside over as chief guests on various occasions like human rights, women's day, prize distribution day etc.

- **As members of Janbhagidari they help in implementation of various developmental schemes for the college.**
- **The creche inthe college campus is being run by alumni of the institution which is a big advantage for the staff.**
- **Guidance for placements and training is also provided by the alumni.**
- **They serve as observers during the examinations, and also as external examiners for practical examinations.**
- **They are invited as subject experts for observation of answer books.**
- **Represents as Aluminus members inthe BOS for all the subjects.**
- **Alumni placed in higher positions inthe society share their experience and discuss strategies for attainment of a successful carrier with the students.**
- **Theypromote the image of the college. They have also donated items like idol of Goddess Saraswati, puja items, books and other articles to the institution.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Government Home Science College established in1954 is one of the pioneering institute for womenwhich aims to cater to the needs of women students belonging to diverse socio-economic background and cultivates moral, intellectual spiritual, social, emotional and all round development of its students.

The vision mission statement of the college clearly reflects a

multidimensional approach to education. It helps in inculcating global competence, value system and quest for excellence. The vision and mission of the institution is in adherence with the objectives of Higher Education. The effective leadership of the Principal ensures the same by good governance of all academic, administrative and extracurricular activities.

Goals and objectives of the institution are:

- To develop new academic courses and revise current academic programmes to keep pace with the changing scenario.
- To vocationalize courses
- To enhance and promote excellence in teaching and learning
- To enhance the ICT infrastructure according to academic and administrative needs.
- To promote a spirit of community service among students, faculty and staff.
- To support and encourage staff for personal academic growth & students for co- curricular activities.
- To provide a clean and accessible environment, that meets the needs of students, faculty and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.gmhcollege.org.in/statuatorybodies.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college practices decentralized and participative management approach in all its activities, initiatives and decision making, involving the Principal, heads of the departments, faculty members, students and the office staff at all levels. Various committees are constituted for the smooth functioning of academic and administrative activities.

Case study

Online management of curricular as well as co-curricular activities.

During the pandemic all-important information, notification, supply of study material links etc. were communicated online for which various whats app groups were constituted at different levels. Beginning with the college level the Principal and the staff constituted one group, where the head of the institute fed important notifications which in turn were circulated at department level teacher guardian groups and other activity committee. Teaching learning process, awareness regarding corona protocols and vaccination, co-curricular activities such as conduction of quiz, poster and essay competitions, plantation at own locality, etc. all were done through subjective whats app groups. As per the need of the hour counseling of students through teacher guardian groups, tracing the students and their family members who were not vaccinated and motivating them to take it.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional Information	http://www.gmhcollege.org.in/notice.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategy- 'Ek Bharat Shrestha Bharat' activities under the national policy of pairing of states.

This practice has been strictly followed by the institution pairing Madhya Pradesh with Manipur. Under this activity a calendar of activities fulfilling this purpose is prepared at the beginning of the session and followed accordingly month wise, throughout the year.

As proposed the activities were conducted online as well as offline due to the conditions of the pandemic. The activities comprised of webinars, training programmes, competitions, EBSB and other important day celebration, cultural exchange programmes between the paired states, Skype/whatsapp chat, etc.

Thus the institution lays focus on implementing its strategic

plan relating to cultural exchange with the paired state.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.gmhcollege.org.in/pdfs/ACADEMIC%20CALANDER%2020-21.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The principal is the Head of the institution and ex-officio chairperson of Academic Council, Finance committee and Governing Body and Secretary of Janbhagidari.

Other committees are constituted for decentralization of all academic and administrative activities. The chairperson ensures timely execution of their assigned work.

As per guidelines of UGC for autonomous colleges, following committees have been constituted.

- **Composition of governing body -**

3 member - Educationist, Industrialist, Professionals

2 Teachers of the college

UGC nominee

State govt. nominee

University nominee

Principal of the college

- **Composition of Academic Council -**

Members

The Principal

All the heads of the department in the college

4 Teachers of the college

4 Experts from outside the college

3 Nominees of the University

1 Faculty member (member secretary)

- **Composition of Board of Studies**

Head of the Department

Entire faculty of each specialization

1 expert in the subject from outside the college

1 expert from university

1 representative from industry

1 PG Meritorious alumnus

Co-opted member

- **Composition of Finance Committee**

The Principal, Chairperson

1 person, Nominated by governing body

1 senior teacher of the college

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.gmhcollege.org.in/AQAR/College%20Organogram.pdf
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in | **A. All of the above**

areas of operation: Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The average teaching load of teachers is four periods per day so that the faculty members get sufficient time for other activities like: Monitoring committee activities, checking of assessments, mentoring the students under their guidance, preparing aids for lectures using ICT, investing time in their own research activities and higher studies. Some of the facilities available to them are -

- The faculty is free to use the ICT infrastructure.
- For the faculty members pursuing higher education, library facility, computers, printers and stationary are made available.
- Seminars and workshops are conducted which provide updation and exposure.
- Healthy and hygienic work environment.
- Well maintained departments with necessary equipment.
- Necessary alternate arrangements made in case of a long leave by a staff member.
- Residential quarters for the Principal, Wardens and Class IV employees.
- Other facilities like ramps, lift, intercoms, juice corner, telephone booth, crèche, etc are made available
- Training programmes are conducted at regular intervals.
- Separate parking for two as well as four wheelers.
- Green and clean, pollution free environment.
- Security inside the campus round the clock.
- Availability of R.O. drinking water facility.

- **College uniform to non-teaching staff.**
- **Canteen facility with discount.**
- **A gymnasium and yoga facility.**
- **Ti-up with nearby hospital.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.gmhcollege.org.in/facilities.html

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

20

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

31

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Every expenditure is incurred with a prior permission letter from the Principal. All the financial transactions carried out by various departments of the college are done through a specified procedure. The bills for the same are then given to the accounts section ofthe college, where all the entries are maintained in the cashbook. These cashbooks are checked by the accounts checking committee ofthe college. If there is any discrepancy, it is brought to the notice of the concerned staff and then it is rectified. Thus the internal audit is carried out annually.

In the previous years, the external audit was carried out by a team of auditors from AGMP, Gwalior. These auditors conducted a test audit for a specified period where the entire financial transactions of that period were checked. If there was any objection it was called for an immediate rectification. The final audit report was submitted by the Principal to the additional director and then further tothe department of H.E., Bhopal and subsequently to AGMP, Gwalior. At present the external audit is done by a Charted Accountant hired by the college. He carries out audit annually and the report is sent to the H.E. and to AGMP, Gwalior.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.gmhcollege.org.in/all%20notices/GOVERNANCE%20BENCH%202020.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and

philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution receives funds from State government, World Bank, Fee from students and Professional Examinations conducted in the college.

The grants provided by World Bank and State Government is defined and is utilized accordingly. Salaries, medical bills, TA, DA bills etc. are paid from the funds provided by the State Government. The autonomous fund is judiciously planned and proposals are made by the finance committee of the college after receiving proposals from various departmentsand approved by the Jan Bhagidari Committee. Such proposals include academic and support facilities – remedial coaching, students tracking, purchase of furniture, infrastructure augmentation is done from the funds provided by the government.

The college bears the expenses made to the university for affiliation of courses, conduction of examination, cultural activities etc.

The funds internal as well as external are optimally utilized for the overall progress of the infrastructure, support facilities, academic advancement, cultural and physical growth of the students.

The entire resources of the college are handled by specified committees who take care and necessary action as and wheneverrequired.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practice I

Conduction of online classes and other co-curricular activities:-

- Google links were procured for the conduction of online classes on campus as well as off campus.
- Faculty development programmes were organized online in which there was a large participation.
- National as well as International webinars for the benefit of students and faculty.
- Other activities like quiz, speech, posters, slogan competitions etc. were conducted online.
- Ek Bharat Shrestha Bharat exchange programme were also organized online throughout the session.
- Student satisfaction survey was conducted through Google form.
- Orientation of staff and students regarding covid-19 norms and vaccination was done online.
- Videos of plantation in the neighborhood was made by the students and uploaded.

Practice II

The IQAC of the college has taken initiative to form various whatsapp groups thus facilitating communication and circulation of important information.

- Formation of college group for faculty members through which the principal conveys messages.

- Groups at department/subject level are formed to deal with notices like class test, internship, practicals, seminars, workshops, etc.
- Whatsapp group for teacher guardians through which the students are informed about placement opportunities, online training programmes, personal counseling, sharing of links for various activities and Google forms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution holds meetings of the teaching staff, heads of departments, academic council and members of IQAC wherein the teaching learning processes are evaluated and the results of various exams are analyzed. It coordinates experts, students and companies for various activities .Conduction of seminars, conferences and workshops is a regular feature. Career oriented internship is promoted. Regular updation of curriculum, ICT infrastructure, promotion of research. Special emphasis is laid on faculty and staff up gradation through training programmes.

Two examples of institutional reviews with their implementation are as follows;

- Proposal for increased infrastructure with well furnished classrooms was realized. New classrooms with adjoining washrooms were constructed on all three floors. These were then fully furnished.
- Proposal for starting new career oriented courses was made in the meeting of staff council. It was unanimously decided that a course for 'Tours, Travel and Catering' to be started. Subsequently it was passed by the Janbhagidari committee and further approved by the department of H.E. A separate block for running the same has been constructed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.gmhcollege.org.in/AQAR/Annual%20report%2020-21.pdf%202.5.2022.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a girls college, the institution takes several measures for the safety and security of the students. There are security guards on both the gates of the college, round the clock. The entire campus is under continuous surveillance of CCTV cameras. The students are allowed to enter only after showing their Identity cards issued by the institution. No outsider is permitted in the campus after 7 P.M in the evening. There is also a Mahila Police Chowki inside the campus.

Right from the beginning of the session the students are given

counseling by the staff members of different committees, regarding the welfare schemes for the students. The college runs a teacher guardian scheme in which every staff member is allotted about 60 student .The teacher guardian maintains an overall record of these students and works for their progress. Biannual meetings with the parents of these students are held in which the problems faced by the students are discussed. There is a grievance and harassment cell in the college where the girls can register their complaints, which are then redressed.

Awareness of various women issues such as POCSO, female feticides, child abuse etc. is spread through rallies, posters, and nukkad natak.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution has the following facility for the management of its waste. A vermin culture pit has been dug in the hostel campus. Kitchen waste from the hostel is dumped into the pit and vermicomposting is produced. This is utilized in college gardens as a natural/organic fertilizer. Students are benefited with live demonstration of the production of vermicomposting.

As far as the e-waste is concerned, every department prepares a list of the equipment out of use, with their cost. The entries of these items is selected from the stock register and written

off first by the department, and then verified by the write off committee. Being a government college the institution follows the procedure as per the government rules.

The solid waste including newspapers, examination copies and other unuseful articles from the departments are sold after calling an open tender prepared by the defined committee of the college, based on the quotations received. Regarding liquid waste from the departments a processed management is still under consideration. Rain water conservation is also an important feature, Several water harvesting pits are made in the premises where water from all over the college is collected.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities:	C. Any 2 of the above

accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution provides a congenial environment for the promotion of diverse cultural, regional and lingual diversities. No discriminations based on culture, region, language or socio economic diversities is doneat the time of admission or making sections for classes. Medium of instructions is bilingual. Cultural activities such as dance, song, play etc. from diverse regions/states are conducted thereby making the students aware of this diversity.Various important days/dates such as Birsamunda Jayanti, Adivasi Day are observed in the campus. An Ek Bharat Shreshtha Bharat club has been formed for the conduction of interstate exchange programmes. The institution follows a dress code in order to do away with the discrimination among the students. Various scholarships and other financial support from government and non-government agencies, staff and alumni to economically weak students are provided.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Along with curriculum delivery the institution focuses on inculcating ethical, social, secular and other necessary values to the students and its employees. Thereby it incorporates several co-curricular and extra-curricular activities for the same. A Sarva Dharma Sabha is organized every year on the 30th of January and different festivals are celebrated in the college hostel such as Ganesh sthapna, Navtatri, Holi, Dewali etc, these all students participate Garba is organized in the college campus. National festivals such as Republic day, Independence day are observed with full fervor. Other important dates such as Kargil diwas, Martyrs day, Gandhi jayanti etc are also commemorated. Awareness regarding compassion towards the weak and neglected ones through extension activities like visit to orphanages, rehabilitation centers, old age homes etc.

Cultural diversities are maintained through youth festival, activities of EBSB, competitions based on cultural and regional diversities. Awareness regarding culture and heritage is taught through a compulsory paper in foundation course.Environment sustainability is practiced through plantation, rain water harvesting, vermin composting, solar energy generation etc.

The institution also conducts nukkad nataks, awareness rallies on social evils such as dowry, female foeticide, alcoholism, domestic violence, child labour etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers,	A. All of the above

administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes programmes on National festivals such as the Republic day and the Independence Day.

There is a 'Gandhi Kuti' in the college where 'Sarv Dharm Sabha' is organized on the 30th of January. 'Swachchta Abhiyan' is carried out on the 2nd of October. 5th of September i.e. the birth of Dr. S. Radhakrishnan is celebrated by the students by honoring their teachers. 12th of January i.e. the birth anniversary of Swami Vivekanand is celebrated as 'Surya Namaskar Day' in which yoga is done by the staff and students. 8th of March i.e. 'Women's day' is celebrated in the college where renowned women of the town are invited to preside over as the chief guest of the function.10th of December is celebrated as 'Human Rights Day' on which celebrities of the town are invited and the students are addressed regarding human rights.22nd December is celebrated as Mathematics day to commemorate the birth anniversary of Ramanujan. 26th July is observed as Kargil Divas when certain competitions on patriotic songs, poems, speech etc. are conducted.

Besides these important dates weeks and fortnights relevant to different departments such as world tiger day, child day, cancer day, nutrition week, environment fortnight are celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice

Event Management Skills Through Activity Clubs

Community Outreach Programmes

Skill Development and Career Opportunities

Objective – To fulfill the vision of the college that is to make the girls self-sufficient units of the society after they pass out.

Context – To incorporate skill oriented activities and training programmes in the curriculum, time management and availability of resources.

Description – This practice is intended to instill professional spirit among the students. A number of short-term training courses, workshops and seminars are organized every year. These activities are carried out to promote career-oriented skills. Students learn the techniques and intricacies from the experts and make various products which are exhibited and sold in the career fare.

Being a girl's college, this practice prepares them to get employment and become economically independent.

Evidence of success – This practice has really proved to be fruitful as the girls secure a source of earning through methods with limited means. They have started working as self-employed. Some of them have cleared competitive exams and are serving in

different departments.

Problem encountered – Due to the pandemic in the session 2020-2021 most of the skill development activities were carried out online.

File Description	Documents
Best practices in the Institutional website	http://www.gmhcollege.org.in/AQAR/Best%20Practices%2020-21.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The thrust area of the college is 'to impart quality education for the overall development of girls and transform them into responsible citizens of the country'. The institution gives priority to make the girls economically independent. Experienced teaching faculty, conducive environment of the institution and strong physical and academic infrastructure ensures holistic development of girls. They are exposed to ICT from the beginning of their studies. Value education is an integral part of the curriculum. Equal importance is given to extension activities. The NCC and NSS units carry out several community projects.

The IQAC of the college takes several initiatives to promote best practices among students. Short term skill oriented workshops are arranged by every department. These skills can be utilized by the students for self-employment. Vivekananda Career Counseling and Placement Cell provides information regarding placement opportunities. To realize this objective various career oriented training programmes and courses are included in the curriculum. Science students are taken out for industrial visits to get first-hand knowledge of the subject. Whereas Home Science students are taken to garment industries, bakeries, hospitals, hotels, rehabilitation centers. Personal counseling is done by parent teacher guardian.

File Description	Documents
Appropriate link in the institutional website	http://www.gmhcollege.org.in/healthypractice.html
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college has tried to maintain its standard by optimum utilization of facilities, promoting innovations and changes, adapting education to emerging career patterns, viability and equalization of education opportunities to weaker section of society. The IQAC proposes for the promotion of research culture in the college, conduction of online teaching learning activities and national as well as international webinars on academic as well as topics like Intellectual Property Rights, New guidelines for NAAC accreditation, Faculty Development Programmes, etc.

The institution proposes –

- To sign more MOU's with reputed institutions.
- Conduct co-curricular and extra-curricular activities online/ offline and collect through Google forms.
- Increase in the facilities for the staff and students such as infrastructure, furniture, ICT tools, etc.
- Incorporate new certificate courses in the curriculum relating to employability.
- Internships, projects, field work, community outreach programmes to be promoted.
- Develop twitter and linked in pages for the institution.
- Develop system for online feedback.
- Start new vocational courses.
- Increase flexibility in the curriculum by relaxing course combinations.
- Adopt NEP 2020 for first year students.
- Awareness programme on various social issues.
- Theme based exhibition.
- Skill and Personality development programmes.
- Educational/Industrial visits.
- Celebrate Azadi ka Amrit Mahotsav through various activities.
- Cleanliness and Election literacy drive.